



**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
S.B.S Government College, Hili  
Hili, Dakshin Dinajpur, WB – 733126**

Website: sbsgc.ac.in

Email at- sbsgchili@yahoo.com

Memo No: 124/N/22

Dated: 12/11/2022

**NOTICE INVITING TENDER**

**NIT NO: 124/N/22**

The Officer-in-Charge, **S.B.S. Government College, Hili**, invites online e-tender from bona-fide Suppliers / Agencies / Companies etc. to purchase the Equipments and Specimens for the different departments. Interested Suppliers / Agencies / Companies etc. may follow the instructions as given below for submission of their tenders in online mode.

**1. General Instructions:**

Interested and intending bidder may download the tender documents from the Website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).

**2. Submission of bids:**

Both Technical bid and Financial Bid are to be submitted in two parts of the proposals are :-

- Technical proposal
- Financial proposal

**3. The eligibility criteria are given below:-**

- Intending bidders submit the quotations stating the prices for all individual items in the Quotation, must be inclusive of all Taxes GST along with delivery charges.
- The tender should be submitted in the pro forma enclosed herewith and BOQ online only.
- Scan copy of form of Income Tax return for the last three financial year, GST Registration certificate, PAN No., Current Trade license, P.Tax and other related licenses / registration certificates, if any.
- The tender inviting authority shall verify the above mentioned documents (In original) which are mandatory for the participation be for issuance of the work order.
- The tenderers are to deposit the tender papers for individual items.
- Payment of bills on its production will be made after successful completion of requisite services within reasonable time.
- The tender bid will be out rightly rejected if it comes to the notice of the tender inviting authority during scrutiny that the credential or any other paper of a tenderer is fabricated etc.
- The undersigned reserves the right of accepting or cancelling the tender without assigning any reason.
- To qualify for a Package of contracts made up of this and other contracts for which bids are invited in the NIT, the bidder must demonstrate having experience and resources sufficient to meet the aggregates of the qualifying criteria for individual contracts.
- The price should be quoted in INR currency inclusive of all taxes and delivery charges.


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4. However, if the contract is not divisible and bid for the agency fee quoted by all L1 bidders is already near to zero, there remains little scope for reduction of price by inviting selected bids. In such case, L1 bidder with highest technical qualification may be awarded the contract.

**5. MyDocument (Non-Statutory Cover) containing as follows:**

SI No.	Category	Subcategory	Subcategory Description
1.	Certificates	Certificates	PAN Card of the Bidder
			GST Registration Certificate&GSTR3Bof Last month if any.
			Copy of P. Tax Registration Certificate& Latest Challan of deposit of P.Tax & Copy of P. Tax Enrolment Certificate, P. Tax Challan (current)
2.	Company/Firm Details	Company Details	Trade License (FY-22-23)
			Copy of License for carrying on business of supplying Equipments and Specimens issued by Govt. of West Bengal.
4.	Financial Information	Payment Certificate	PL & BS & Income Tax Returns submitted for the Assessment year 2019-20.
			PL & BS & Income Tax Returns submitted for the Assessment year 2020-21.
			PL & BS & Income Tax Returns submitted for the Assessment year 2021-22.

  
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**6. Disposal of Disputes:** In case of any dispute, the College's decision will be treated as the final and conclusive. All legal actions are subject to Kolkata jurisdiction only.

**7. Inspection:** Before submitting the tender, the intending tenders should thoroughly acquainted themselves with the proposed supply address. No claim whatsoever will be entertained afterwards.

**8. Discretion of the College:**

- a. College may disagree to broken / damage / duplicate items.
- b. College may seek documents from the bidder in addition to the scanned documents sent by them at the time of uploading technical bid for verification and evaluation of tender.
- c. College reserves the right to relax any clause as stated hereinabove for selection of responsive eventer.
- d. In case of any tie in the financial bid, the College authority will have the right to prefer the bidder to those who supply equipment to the Government College and technically more sound.

**9. Date and Time Schedule of the E-tender:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (Publishing Date)	12/11/2022
2	Documents download/sale start date	15/11/2022
5	Bid submission start date	15/11/2022
6	Documents download/sale end date	28/11/2022
7	Bid Submission closing	28/11/2022
8	Bid opening date for Technical Proposals (All the bidders are directed to be present in the office of the Principal at 2.00 pm for Technical bid opening)	01/12/2022

**10. Tender Technical Committee:**  
Purchase committee of the college.

**11. Opening of Technical Proposal:**

Technical proposals will be opened by the Tender & Works Committee and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

**12. Intending tenderers may remain present if they so desire.**

**13. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non- Statutory Documents will be opened.**

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14. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.
15. Pursuant to scrutiny & decision of the Tender & Works Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
16. During evaluation the committee may summon of the tenderers & seek clarification / information or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

#### **Financial Proposal**

17. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The supplier is to quote the item rate. Evaluation will be made from this financial bid the lowest bidder will be selected on item wise rate.
18. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

#### **TERMS AND CONDITIONS OF THE CONTRACT**

1. The undersigned reserves the right to terminate or reject the supply order.
2. Payment to the Supplier / Agency / Company etc. is subject to approval from the Higher Education Department. The final supply order will be issued only after the approval from the HED.
3. Payment to the Supplier / Agency / Company etc. shall be made as per availability of fund and all the items may not be purchased.
4. Statutory deduction as applicable shall be made from the bill of the agency.
5. The blacklisted Supplier / Agency / Company etc. by the any college, Government cannot take part in the tender process. Their bid will be rejected without mentioning any reasons.

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## ANNEXURE I

### FURNISHING BASIC INFORMATION

(To be furnished in the Company's official letter pad)

1	Name of the Bidder	
2	Address for Communication	
3	Contact Number(s)	
4	E-mail ID	
5	Trade License No. (Please enclose copy of Trade License)	
6	PAN (Please enclose copy of PAN Card)	
7	GST No. (Please enclose copy of GST)	
8	Do you have previous experience for supplying Equipments and Specimens in any University/ College/ Institution (Please enclose copy of Purchase order& user list, if yes)	Yes/No (Please put tick mark)
9	Annual Turnover as per Audited P/L ACCOUNTS& BALANCE SHEET	FY 2019-20: Rs..... FY 2020-21: Rs..... FY 2021-22: Rs..... Average Annual Turnover: Rs.....

I, .....( Name of Supplier).....do hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, my participation as bidder is liable to be cancelled.

Signature of the Bidder

(With Seal)

ANNEXURE II

**APPLICATION FOR TENDER**

(To be furnished in the Company's official letter pad with full address and contact no, E mail Address etc.)

To  
The Officer-in-Charge  
S.B.S. Government College, Hili  
Govt. of West Bengal

Sub: Supply of Equipments and Specimens for Science Departments of College.

Ref: - \_

dated :

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I/we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of .....  
.....in the capacity..... duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.
2. We accept the terms and conditions as laid down in the tender document.
3. We have gone through the Tender Document thoroughly and quoted the tendered items keeping in mind all sorts of information as furnished in the tender document including Corrigendum/Addendum as published from time to time
4. We are supplying Equipments and Specimens as per your requirement.
5. In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.
6. All items will be delivered as per your Quotation.
7. No duplicate / damage / broken product will be delivered.

Date:

Signature of applicant including title and capacity  
in which application is made. Contact no:  
E-mail address:  
Postal Address:

ANNEXURE III

(Affidavit Proforma)

(To be furnished in Non – Judicial Stamp paper of appropriate value duly notarized)

I, Sri/Smt. ....

The Managing Director/Proprietor (etc.) of the Firm.,

.....(Name of the firm)

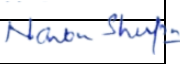
At (address).....

do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified to supply of Equipments and Specimens / Equipments/other items to any Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law to supply of Equipments and Specimens, Lab. Equipments and Specimens & Laboratory Equipments and other items to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, state the details).
3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
4. That my concern has not yet been declared bankrupt by any banking or money lending agency duly licensed by RBI nor has it been considered doubtful by any Government concern so far as the solvency of the organization is concerned.
5. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

## Required List of Equipments and Specimen.

1	Stage and ocular micrometer (500/- x 2) 500/- x 2
2	Camera lucida (1800/- x 2) 1800/- x 2
3	Colorimeter Systronics 1 nos. 1
4	B.O.D. with shaker and voltage stabilizer -B.O.D. incubator with shaker, stainless steel 304 gauge, Shaker capacity: 9 flasks of 250 ml clamps, temp. range: 50C- 600C, min. 200lt. 01
5	Microcentrifuge - 15000rpm, LCD display supplied with 12*1.5/2.0 mL & PCR strip rotor Make: Remi Model: RM-03 plus 01
6	Mini-PROTEAN® Tetra Vertical Electrophoresis Cell, 4-gel, for 1.0 mm thick handcast gels, with PowerPac™ Basic Power Supply - Bio-rad 01
7	Plant Growth Chamber- Automatic with digital display, Stainless steel, 6-10cu. Ft., temp. range min. 100- 500C, 0-24 hrs. Illumination timer, Temp. controller, humidity controller, 3KVA voltage stabilizer 01
8	Vortex -Tarson, min. 3000rpm 01
9	Conductometer 1pcs
10	Potentiometer 1 pcs
11	Colorimeter 1 pcs
12	Digital temperature-controlled water bath 2 pcs
13	Mercury Thermometer (0oC-250oC) 5 pcs
14	Chick embryo slides for 24h 1 nos. 1
15	48h 1 nos. 1
16	72h 1 nos. 1
17	96h 1 nos.
18	Different sections of placenta slides 1 nos. 1
19	Permanent slides of testis 1 nos. 1
20	epididymis 1 nos. 1
21	seminal vesicle 1 nos. 1
22	prostate 1 nos. 1
23	cowpers 1 nos. 1
24	ovary 1 nos. 1
25	uterus (endometrium) 1 nos. 1
26	fallopian tube (oviduct) 1 nos. 1
27	cervix 1 nos. 1
28	Models on Human Heart 1 nos. 1
29	Models on Brain 1 nos. 1
30	Models on Blastula of frog 1 nos. 1
31	Models on Blastula of chick 1 nos. 1
32	Models on cleavage of egg 1 nos. 1

  
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33	Models onGastrula in frog 1 nos. 1
34	Models on Gastrula in chick 1 nos. 1
35	Models on Fate map of chick 1 nos. 1
36	Models on Fate map of frog 1 nos. 1

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